

FILING YOUR APPEAL IN THE DISTRICT COURT

1. Your appeal must be filed at the Eleventh Judicial District Courthouse at 207 W. Hill Rm 200, Gallup, NM 87301.
2. A fee is required to file your appeal. This may be paid in cash or by money order. Personal checks, credit and debit cards are not accepted.

Appeal from Magistrate Court in a civil case:	\$117.00
Appeal from Magistrate Court in a criminal case:	\$35.00
Appeal from Municipal Court:	\$20.00
3. A court file stamp copy of the judgment or order from the lower court (the magistrate or municipal court) must be attached to the Notice of Appeal.
4. Parties in the Notice of Appeal. The name of the plaintiff in the lower court will be the name of the plaintiff in your Notice of Appeal. The name of the defendant in the lower court will be the name of the defendant in your Notice of Appeal.

THE PARTY NAMES IN THE LOWER COURT JUDGMENT MUST MATCH THE PARTY NAMES IN YOUR NOTICE OF APPEAL.
5. After you file your Notice of Appeal in the District Court, the Court Clerk can make on or more copies of the Notice of Appeal you have filed to keep for your records and to file in the lower court. Copies of documents cost \$0.35/page.
6. You are acting as your own attorney. There are deadlines, laws and court rules that must be followed. Depending on whether you are appealing a civil or criminal case and depending on the court from which you are appealing, one or more of the following New Mexico Rules Annotated (NMRA) may apply:
 - Rules of Civil Procedure for the District Courts**
 - Rule 1-072: "Appeal from Magistrate Courts in trial de novo cases"
 - Rules of Civil Procedure for the Magistrate Courts**
 - Rule 2-705: "Appeal"
 - Rules of Criminal Procedure for the District Courts**
 - Rule 5-826: "Appeals from Magistrate or Municipal Court"
 - Rules of Criminal Procedure for the Magistrate Courts**
 - Rule 6-703: "Appeal"
 - Rules of Procedure for the Municipal Courts**
 - Rule 8-703: "Appeal"Other rules also may apply.

**THE COURT CLERK CANNOT ADVISE YOU ABOUT THESE RULES OR OTHER LAW
THAT MAY APPLY TO YOUR APPEAL
SEE A LAWYER IF YOU HAVE QUESTIONS**

STATE OF NEW MEXICO
COUNTY OF MCKINLEY
ELEVENTH JUDICIAL DISTRICT

Plaintiff,

-vs-

No. D-1113-CV _____

Defendant.

NOTICE OF APPEAL

_____, Plaintiff herein, hereby appeals the decision of
the State of New Mexico _____. A copy of the decision is
attached.

Signature

Printed Name

Address

City/State/Zip

Telephone

I hereby certify that a copy of this Notice
was mailed/delivered to the Defendant
on the ____ day of _____,
20____.

Plaintiff's signature