

Grade Court #

San Juan County District Court

GRADE COURT

G.E.D. WEEKLY REPORTING

\* Complete one form for EACH week and turn them in to the Grade Court Box NO LATER THAN NOON ON MONDAY \*

STUDENT'S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

INSTRUCTOR'S SIGNATURE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

Requirements before enrollment:
(new students)
\_\_\_\_\_ Attended orientation Date: \_\_\_\_\_
\_\_\_\_\_ Completed T.A.B.E. assessment Date: \_\_\_\_\_
\_\_\_\_\_ Attended Workshop Date: \_\_\_\_\_

Attach Class Schedule as well as Test results

Information provided by: \_\_\_\_\_ Date: \_\_\_\_\_
Staff Signature

AFTER ENROLLMENT - INSTRUCTOR'S/STAFF USE ONLY

\* G.E.D. Instructors, Lab Assistants, or Staff - Please fill out the information below \*

Table with 5 columns: Attendance, Date, CLASSROOM Hours Attended, Comments If Any, INSTRUCTOR'S/STAFF Initials. Includes a Total Hours row at the bottom.

INSTRUCTOR'S COMMENTS: \_\_\_\_\_

Parents Signature: \_\_\_\_\_